



Borough of West Hazleton

100 SOUTH FOURTH STREET
WEST HAZLETON, PA 18202
(570) 455-7851
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REQUIRED PERMITS AND SCHEDULE OF FEES

(CURRENT AS OF 5/12/21)

ORDINANCE No. 2 OF 2021 OF THE BOROUGH OF WEST HAZLETON AMENDING WEST HAZLETON BOROUGH FEE SCHEDULE FOR ZONING, CODE ENFORCEMENT AND PLANNING

The Borough of West Hazleton wishes to have a comprehensive ordinance that regulates fees assessed in the Borough for Zoning, Code Enforcement and Planning.

Now, THEREFORE, be it ordained by the Council of the Borough of West Hazleton, that the West Hazleton Borough Fee Schedule is amended to read as follows and the Boroughs Fee schedule is set forth as follows:

Building Permit:

[includes all required inspections except Plan Review & Fire]

NEW CONSTRUCTION

Residential, New Construction & Repair \$125.00 for the first \$5,000.00 of estimated projects costs, with a \$15.00 fee added for each additional \$2,000.00 projected cost.

Commercial: \$300.00 (+ 1% total* construction costs if inspection is conducted by Borough personnel)

ICC Building Valuation Data costs (Updated every six months by the ICC) maybe used to determine permit fees based on total project cost/building construction cost All Building Group types including Residential.

* ROUNDED UP TO NEAREST DOLLAR

Inspections – Building Code

Residential \$75.00 per required inspection

Commercial Quote as per building plans

Inspections – Rental and Pre-Sale Compliance

Residential\$50.00 per rental unit/house

Rush Fee+\$25 per rental unit/house (If inspection MUST
take place within 15 business days)

Fire Inspections (as adopted by Resolution 10 of 2007)

Light Commercial.....\$50 per year

Office Use.....\$50 per year

Large Commercial (Retail).....\$125 per year

Light Industry, under 200,000 sq/ft.....\$150 per year

Heavy Industry, over 200,000 sq/ft.....\$200 per year

International Fire Code Permits (as adopted by Resolution 10 of 2007)

See West Hazleton Borough IFC schedule of fees

Plan Reviews (per)

New Construction + Additions

Residential \$150.00 per dwelling unit

Commercial See Below

Plan Review Fee Schedule --- Commercial Construction

The Plan Review fee is based on the estimate construction value in accordance with the Square Foot Construction Costs Table (gross area x Square Foot Construction Costs) published by the International Code Council (ICC).

For building with an estimated construction value up to \$3,000,000.00, the Plan Review fee is 0.0015 of the estimated value (\$250.00 minimum). For buildings with an estimated value over \$3,000,000.00 up to \$6,000,000.00, the fee is \$4,500.00 plus 0.0007 of the estimated value over \$3,000,000.00. For buildings over \$6,000,000.00, the fee is \$6,000.00 plus 0.0005 of the valuation over \$6,000,000.00. Special considerations may be given in computing Plan Review fees for such large warehouses and repetitive floor plans such as high-rise buildings. This would be on a ‘case by case basis’ and approved by the Building Code Officials.

The Plan Review fee for Accessibility, Energy, Mechanical, Plumbing and Electrical Reviews are computed at 25% of the Building Plan Review fee for each discipline (\$250.00 minimum).

Sprinkler System review:

1 to 200 heads -- \$275.00

201 to 400 heads -- \$325.00

401 to 500 heads -- \$375.00

501 or more \$375.00 plus \$0.23 per head

Revisions

Review of changes to approved/unapproved plans

Residential \$50.00

Commercial \$200.00

Re-Inspections (for failed inspections)

Residential \$50.00

Commercial \$150.00

Fence/Shed Permits: \$50.00

Swimming Pools: (electrical & plumbing)

Permit Application \$100.00 (in ground)

Permit Application\$50.00 (above ground)

Above ground Requires 2 inspections @ \$75.00

In ground Requires 3 inspections @ \$75.00

NOTE: ALL PERMITS: \$4.50 PA State Administration Fee

Subdivision

Minor Subdivision \$450.00

Additional expense incurred such as Engineering fees, postage, legal, additional advertising, etc. to be passed onto the applicant

Major Subdivision \$650.00

Reimbursement of costs associated with the municipal agents for reviewing of documents, etc. including, but not limited to securing and management of performance bond and other regulatory requirements

Revisions:

Review of changes to approved plans:

Residential \$50.00

Commercial \$100.00

Review of corrected unapproved plans

Residential \$100.00

Commercial\$200.00

Zoning

Application – Residential \$55.00/ Commercial \$125.00/ New Business \$125.00

Planning Commission Hearing \$800.00

Plan Review \$50.00 per hours, (minimum 1 hour)

Reimbursements of costs associated with the municipal agents for reviewing of documents, etc., including but not limited to securing and management of performance bond and other regulatory requirements

Variance/Appeals \$800.00

Plan review \$50.00 per hour, (minimum 1 hour)

Reimbursement of costs associated with the municipal agents for reviewing of documents, etc., including, but not limited to securing and management of performance bond and other regulatory requirements

Certificate of Use and Occupancy (Inspection required prior to issuance)

Residential – Existing Use..... \$50.00 per unit

Commercial/Industrial – Existing Use \$125.00 per unit

Re-inspection fee – Residential\$50.00 per unit

Re-inspection fee – Commercial/Industrial ...\$150.00 per unit

Business License\$75.00 per year

Police Reports\$25.00 (non-reportable)

\$15.00 (reportable)

Parking spaces (business) \$200.00 per year per sign

Parking permits \$20.00

Handicap signs\$100.00/renewals \$20.00

Rental Registration.....\$25.00 per unit

Rental Inspections\$30.00 if registration is paid

\$50.00 if registration is not paid

Mechanical devices	\$20.00
Fire Inspections	\$50.00
Fire & burglar alarms	\$50.00 each per year
BYOB	\$25.00 per year
Copies	\$0.25 per page
Quality of Life	\$50.00

Demolition Fees

Small Garage or Shed	\$75.00
Single Family Dwelling	\$200.00
Double Family Dwelling.....	\$250.00
Multi Family Dwelling	\$350.00
Commercial Building	\$550.00
Industrial/Mfg Building	\$1,000.00

Excavations

Excavation: \$150.00 for the first 50 square feet and an additional \$100.00 for each additional 50 square feet. *

* Proof of Bond to be presented: Proof of General Bond in the amount \$250,000.00 liability per individual with \$500,000 personal injury, \$250,000 liability for property damage.

Sidewalk excavations: \$50.00 permit fee. All sidewalks being cut for utility access must be repaired with the same or comparable materials to match the surrounding sidewalks; Sidewalk resurfacing must comply with the Borough Code Chapter 355, Street & Sidewalks.

Freshly Paved Road: “Freshly paved” to be defined as any non-PennDot road owned by the Borough which has been paved within 4 calendar years of application. \$1500.00 for the first 50 square feet plus an additional \$400.00 for every additional 50 square feet.

Inspection Fee: \$65.00 per inspection.

Driveway Installation/Resurfacing Permit

Permit shall be obtained whether or not zoning is required - \$50.00 permit fee.

Sign Permits

\$35.00 for the first \$1000.00 of construction costs \$15.00 for each additional thousand dollars of construction costs.

ALL SIGNS SHALL BE SUBJECTED TO A YEARLY PERMIT FEE

- 1 sq ft. to 12 sq ft. \$25.00 per year.
- 12 sq/ft to 24sq/ft (each sign)\$50.00 per year.
- 24 sq/ft and larger (each sign).....\$75.00 per year.
- Billboard Signs/Pedestal Signs\$150.00 per year.
 - o A certificate of Insurance in the amount of \$100,000.00 must be supplied
 - o Denotes free standing or affixed to structure.

Moving Permits

Moving into the Borough \$20.00

Moving out of the Borough\$20.00

Vendor/Peddlers Fee (re. Ordinance #2 of 1967)

Foot Peddlers\$10.00 per day, \$30.00 per month, \$100.00 per year

Extra Add 1 helper\$5.00 per day, \$20.00 per month, \$50.00 per year

Operating from Motor Vehicle:

\$15.00 per day, \$50.00 per month, \$100.00 per year

Extra Add 1 helper\$10.00 per day, \$25.00 per month, \$50.00 per year

Peddler's time: 9:00a.m. to 5:00p.m., No peddling Sunday. Requires Police background check prior to issue of permit. Fees to be paid by peddler/company or agent.

Contractor License

Commercial \$250.00

Out of State Contractor\$350.00

Temporary Trailer

Construction Trailer (6mo) per trailer\$75.00

Office Trailer (6mo) per trailer\$75.00

Temporary Use Permits

\$150.00 (tents, flower, fireworks, circus, etc.)

Dumpster Permit

Parked on Street (30 days) \$100.00

Zoning Ordinance

Pick up \$50.00

Mail\$60.00

Sub-Division – Land Development

Pick up\$25.00

Mail.....\$30.00

Research \$14.00 per day

Road Occupancy

Residential \$100.00

Commercial/Industrial\$300.00

Cell Phone Tower/Monopole Systems

\$20.00 per linear foot

Sewers

Residential Tap on For One Residential Unit

Location of sewer \$25.00

Inspection \$50.00

Residential Tap on Fee...\$800.00

\$875.00

Multi Family Residential Units

Location of sewer \$25.00

Inspection\$50.00

Residential Tap on Fee ..\$800.00

Total 1st Residential Unit \$875.00

Add For:

Second Residential Unit \$640.00

Third Residential Unit\$480.00

Fourth Residential Unit\$320.00

Each Additional Unit\$200.00

Industrial – Commercial sewer Tap on Fees

Location of Sewer\$25.00

Inspection\$50.00

Tap on Fee lit 400 gal/daily consumption use ..\$800.00

Total 1400 CDU \$875.00

Add For:

Second 400 CDU\$640.00

Third 400 CDU.....\$320.00

Each Additional 400 CDU\$200.00

REPEALER

All ordinances and/or fee schedule or parts of ordinances and/or fee schedules inconsistent with the provisions of this Ordinance shall be and the same are hereby repealed.

ENACTED AND ORDAINED by the Counsel of the Borough of West Hazleton on this
12 day of MAY, 2021.

WEST HAZLETON BOROUGH COUNSEL

Presented by Councilman Kreisl _____

Seconded by Councilman Dutz _____

Pacelli YES _____

Grink YES _____

Dutz YES _____

Chura YES _____

Sharkey YES _____

Kreisl YES _____

Schweitzer YES _____

Ordinance PASSED 7-0