



Borough of West Hazleton

100 SOUTH FOURTH STREET
WEST HAZLETON, PA 18202

Office Use Only

Number of Units _____ \$50.00 per Unit Amount Paid _____ Check# or Cash _____

(570) 455-7851

FAX (570) 455-4223

REQUEST FOR OCCUPANCY, INSPECTION/RE-INSPECTION

If property is a rental, it must be registered as such

I hereby request inspection of the building known as:

Property Address: _____

Owner(s) Name: _____ Phone _____

Owner(s) Home Address _____ City / State/ Zip _____

Buyers Name: _____

Real Estate Agency (if any) _____

By signing the application, I am certifying that I am the property owner or the authorized agent to sign on behalf of the owner. I understand that falsifying information can result in having the rental license application denied or revoked and the property will not be licensed to rent. I am aware of and intend to comply with The Borough's Uniform Construction Code and all Ordinances of the Borough pertaining to property maintenance. I affirm under penalty of Unsworn Falsification to Authorities (18 PS section 4904) that the information in this application is true and correct to the best of my knowledge and that I must notify the Borough of West Hazleton within ten (10) days of any change. I also understand a penalty can be assessed in a non-traffic citation if the property is not licensed.

Owner / Agent Signature _____ Date _____

The Borough of West Hazleton does not make Guarantee of Warrant as to the conditions of the building and premises inspected, nor does the Borough assume any liability in the inspection and certificate of compliance. The report is not intended to replace a private inspection service or to be used for property purchase / rental / lease guidance. The Borough suggests that all purchasers employ a private inspection service.

INSPECTIONS REQUIRE A MINIMUM OF 15 WORKING DAYS NOTICE TO THE BOROUGH OF WEST HAZLETON.

**OTHER FEES: per Ordinance #1- 2015
Re-Inspection OR Failure
To Appear at the Inspection/Re-Inspection
\$50.00 per offense**

**** If re-inspection is required due to violation(s), the violation(s) must be corrected prior to the re-inspection.

No Re-inspection Needed _____ Re-inspection Needed _____
Re-inspection Completed on _____
Date

Inspectors Signature _____ Date _____

**Ordinance #4 of 2011 Registration and Inspection Program
REINSPECTION CHECKLIST FOR OWNERS / LANDLORDS**

- _____ Home / Apartment must be clutter free
- _____ Handrails on 4 or more steps
- _____ Smoke detectors must be installed and working in:
 - _____ Living Area – NOT kitchen
 - _____ Basement
 - _____ Attic
 - _____ All Bedrooms
 - _____ Hallway outside of bedrooms
- _____ Apartment buildings with more than 4 units must be hard wired.
- _____ Apartments above business must be hard wired
- _____ Dorms or college housing must be hard wired
- _____ Paths of entry into rooms or stairs must have 3 way switching so lights can be turned on or off from upstairs or downstairs.
- _____ Heating system must be in working order
- _____ Hot Water must be working with temperature not to exceed 120 degrees F
- _____ All electrical connections must be in boxes with blank covers
- _____ Electrical panels must be properly marked for each fuse or breaker
- _____ GFCI receptacles are required at Kitchen and bathroom if any remodeling or fixture update is done
- _____ GFCI receptacle needed at washing machine
- _____ Every habitable space in a dwelling shall contain at least 2 separate and remote receptacle outlets
- _____ Attics for sleeping must have a 7 foot ceiling height for not less than 1/3rd of required minimum floor area
- _____ Attics for sleeping must have egress windows with emergency ladders fastened under window
- _____ Kidde fire extinguisher must be mounted in kitchen
- _____ Overcrowding the number of persons occupying a dwelling shall not create conditions that, in the opinion of the code official, shall endanger the health, life, safety or welfare of the occupants.